



Honorary Doctoral Degree

Criteria & Nomination requirements



Introduction

One of the most prestigious awards conferred by Azteca University is the Honorary Doctoral Degree.

It is awarded to those individuals who have made extraordinary academic or social contributions, particularly in fields of relevance and importance at national and at international levels.

The selection of honorary degree recipients is overseen by a Committee at the Division of International Programs at Azteca University. The committee will seek approval to recommend a slate of honorary degree candidates for approval.



The nomination and approval process for honorary degrees is confidential, and all involved in the process must respect this requirement.

To avoid undue influence, the review process by the committee is carried out anonymously, that is, the names of those who submitted the nomination are redacted from all documentation reviewed by Azteca University Director & Chair of International Programs, every effort will be made to ensure that degree recipients represent diversity across gender, race, age and ability. As well, effort will be made towards achieving balance across Azteca University's scholarly community.

Timeline Committee at International Programs Division receives candidate nominations for Honorary degrees' year round; however, to be awarded, the nomination must be received by the Committee at least two months in advance.

The committee's work in producing a list of potential candidates spans throughout the year. This activity is not time bound. Graduation Ceremonies dates and place will be confirmed accordingly.

Honorary Degree is to recognize contributions in scholarly or professional achievement, or public or community service, and eligibility is as follows:

The Honorary Doctoral title is a title bestowed upon individuals as an award in recognition of their merits and background.

The Honorary Doctoral titles available are:

Doctor of Advanced Studies (Honorary Title)	Doctor of Professional Studies (Honorary Title)
<ul style="list-style-type: none"> ✓ Management ✓ Business Administration ✓ Economics ✓ International Relations ✓ International Law ✓ Social Science ✓ Humanities ✓ Education ✓ Educational Management ✓ Environmental Science ✓ Health Sciences ✓ Public Health ✓ Psychology ✓ Computer Sciences ✓ Theology ✓ Social Work ✓ Entrepreneurship ✓ Finance 	<ul style="list-style-type: none"> ✓ Communications and Journalism ✓ Mass Communication Studies ✓ Creative Arts and Media ✓ Advertising and Media ✓ Media Management ✓ Marketing ✓ Marketing and Communication ✓ Media and Communication ✓ Communications and Journalism ✓ Mass Communication Studies ✓ Strategic Management ✓ Project Management ✓ Operation & Production Management ✓ Engineering Management ✓ Total Quality Management ✓ Quality Management Systems ✓ Human Resource Management ✓ Supply Chain Management ✓ Hospitality Management ✓ Natural Medicine ✓ Finance Management

Additional Honorary Titles

- Honorary Doctor of Individual Studies, **Hon. D.I.S.**
- Honorary Doctor of Arts, **Hon. D.A.**
- Honorary Doctor of Arts and Humane Letters, **Hon. D.A.H.**
- Honorary Doctor of Divinity, **Hon. D.D**
- Honorary Doctor of Fine Arts, **Hon. D.F.A.**
- Honorary Doctor of Humanities, **Hon. D.H.**
- Honorary Doctor of Liberal Arts, **Hon. D.L.A.**
- Honorary Doctor of the University, **Hon. D.Univ**
- Honorary Doctor of Religious Studies, **Hon. DRS**



Acceptance Criteria

Eligibility 1.

To be considered, a candidate must have sufficient stature and recognition to ensure that the awarding of an honorary degree enhances the reputation of Azteca University.

Eligibility 2.

The candidate, in character and conduct, shall have reflected the fundamental principles for which Azteca University stands.

Eligibility 3.

Consideration will be given to candidates who have achieved eminence in scholarship or rendered distinguished contributions in their field; the Honors committee will give preference to those fields of endeavor that reflect Azteca University's mission and core values.

Eligibility 4.

There should be a reasonable chance that the candidate will accept the honorary degree and be available to attend convocation in person and deliver an inspiring address to graduates.

Exceptions

Azteca University will not normally award honorary degrees: posthumously; in absentia; to active politicians; to financial donors whose only affiliation to Azteca is monetary; or to current members of its own faculty, staff, students, or Board of Governors (consideration can occur after 3 years' post-service). Individuals may not nominate themselves or members of their own family.



Nomination Consideration

The Committee will consider the following when reviewing each nomination:

- In what ways is the candidate's achievement truly outstanding?
- In what ways has the candidate made an extraordinary contribution to scholarship, society and culture?
- Will this person's achievement be seen to be important and exemplary to the students who will graduate at convocation?
- Has this candidate already been recognized by other honors and awards?
- Has this candidate been appropriately recognized by the field or profession in which they excel?
- Is it appropriate for Azteca University to honor this candidate at this time?
- Is the candidate already aware of Azteca University and would the candidate appreciate the significance of the award?
- Does this candidate help Azteca University achieve the goal of reflecting the diversity of international society or the academic diversity of the university in the honors it bestows?



Nomination Package for Registration:

Checklist of information to be included in a complete nomination package:

- Nomination Letter (Submitted by Approved Centers)**
 - Dully signed and completed Application - **UA Validation Honorary Degree OR-AP-21**
 - Copies of all diploma, academic degrees, certificates and credentials awarded or issued by accredited or recognized colleges, universities, postsecondary institutions of education. **(If any)**
 - Copies of all previous studies (transcripts, diploma supplement). **(If any)**
 - All applicants are required to provide a resume or CV.
 - Passport Color Copy.
 - Picture passport type (formal dress).
- ✓ **A short, Biographical Summary** (250-word maximum), eg. summarized CV or resume. Include any connections to Azteca University /wider regional community.
 - ✓ **Administrative Fee.** The fee is to cover basic and minimum for registration and review of portfolio package, this is not considered a donation neither tuition.
 - ✓ **Nomination letter** The letter of nomination is the most important element for the committee's consideration of a candidate. The nomination letter should comprise details about the candidate's achievements that the nominator believes qualify the candidate for consideration for an honorary degree. It should clearly describe why the candidate should receive an honorary degree and include, as appropriate, information about the nominee's community/provincial/national/international activities, distinguished or notable professional achievements or service that reflects a high standard of excellence in his or her field; publications, research or creative work; and previous awards and recognition.



Honorary Graduation package will include:

- ✓ Acceptance **Nomination**.
- ✓ **Letter for Conferment** (for Honorary Doctoral Degree)
- ✓ **Nominee Verification** available at the University Website interfaces.
 - <http://www.univ-azteca.edu.mx/student/>
- ✓ **Acceptance Constancy Letter**.
- ✓ **Alumni Digital Identification Card** (verifiable the University interface)
- ✓ **Azteca University Degree Diploma** (English Version).
- ✓ **Azteca University Degree Diploma** (Spanish Version) ready for legalization (Legalization optional).
- ✓ **Free Alumni Membership**.
- ✓ **Graduation Ceremony Attendance invitation** (optional)

Available Government Legalization Services: (Notary Public, Ministry of Foreign Affairs, or Embassy Attestation).

After-Graduation Services:

Administrative Fee does not include Embassy Legalization Fees, single Shipping & Handling, additional Accrediting Agency Certifications or any Post-Graduation Services.

All payments will be paid only to **Azteca Inter-University Programs** bank account assigned via detailed invoice (per student group).



Sample Honorary Degree









Sample Alumni ID:


Azteca University


ALUMNI:
 Jhon Scholar
PROGRAMME:
 Honorary Doctor of Advanced Studies,DAS
CENTER:
 International Programs
STUDENT ID:
 002EU65CMBL8
CLASS:
 2020



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 Office of the Registrar

A recognized and accredited university listed in the UNESCO International Handbook of Universities, IAU.

This card is an Official Identification for Universidad Azteca Alumni Association to participate in any national or international event organized by the University; this Membership ID is property of the University, and must be returned upon request.

Accreditations

The term “**Universidad**“ in Mexico is a legally protected denomination and reserved for those postsecondary institutions of higher education, offering at least five (5) officially recognized Licenciates (Bologna system Master-level) or postgraduate degree programmes, in at least three study areas, including arts (humanities).

Universidad Azteca is a Private University with Recognition of the Official Validity of Studies awarded by the **Federal Ministry of Education of the Republic** and recognized by the Federal Government (**SECRETARIA DE EDUCACION PUBLICA, SEP**) to award University degrees.

The university offers Three Academic Systems: Traditional (on-campus), Blended Learning and Virtual E-learning (in a real time) and awards degrees in a variety of specializations study areas.

According the Mexican Higher Education laws Universidad Azteca is authorized to award degrees with RVOE for nationals, and own academic higher degrees of the university (grados propios) without RVOE.

Official notification of the Registry of Educational Establishments, No. 15-00084: registered in the first section of the Book 71-VIII of Educational Institutions, on page 129, as a Private Institution with Recognition of the Official Validity of Studies, awarded by the General Directorate of Higher Education of the Sub-Secretary of Higher Education and Scientific Research of the Secretary of Public Education SEP.

It also has the right to conduct distance studies and to grant the respective Academic Degrees and International Degrees in accordance with Articles 59 and 60 of the General Education Law.

Azteca University periodically conducts a self-evaluation of international distance study programs in accordance with the standards of the **ODLQC Open & Distance Learning Quality Council, (British)**

Azteca University have been Audited and Certified by **AFQ Akademie Futurum Qualitas (Berlin, Germany)** according to:

ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS
ISO 29990:2010 LEARNING SERVICES FOR NON-FORMAL EDUCATION AND TRAINING

Azteca University has received the «**Mexican Institution of the Year 2013**» Award during the **VI Edition of the Mexico Quality Summit** organized



by the **Latin American Quality Institute (LAQI)**, thus obtaining recognition for its delivery to quality and innovation in Mexico.

In addition to the aforementioned **ISO** Certifications, **Azteca** has several international accreditations that guarantee the quality and excellence of the higher education it offers, within these accreditations is:

- Institutional and Programmatic Accreditation by **TRACCERT, Training Accreditation & Certification Organization Canada**. TRACCERT is a member of **AAAC Association of Accrediting Agencies of Canada** and a registered Accreditation and Certification Body with the Government of Canada.
- **Azteca University** is certified by the **LAQI Latin American Quality Institute in Quality Management System**, receiving the **Global Quality Certification** by the Latin American Quality Institute (LAQI).
- Universidad Azteca European Programmes at Austria is registered by **THE AGENCY FOR QUALITY ASSURANCE AND ACCREDITATION AQ, AUSTRIA**.
- **Azteca University** has been registered and listed at Berlin Ministry of Education at Germany
- Universidad Azteca European Programmes is an approved member of the **European Association for Distance Learning EADL** of United Kingdom.
- From 2013 to 2017, Azteca University received the accreditation as “**PREMIER PROVIDER**” status by **ASIC, Accreditation Service for International Colleges, Schools & Universities**, based in the UK, is a UK Border Agency recognised Accreditation Body, a member of the **British Quality Foundation (BQF)**, sits on the Quality Standards Group of **UK NARIC**, is listed in the international registry for the UK of **CHEA, the US Council for Higher Education Accreditation**, and is a national UK Affiliate of **ENQA, the European Network of Quality Assurance for Higher Education**, which recognizes ASIC as a bona fide quality assurance agency. This accreditation expired; in the meantime we are working on a different UK accrediting agency.

Quality Assurance Certifications

Universidad Azteca has been audited by
AFQ Akademie Futurum Qualitas (Berlin, Germany),
and certified for the QMS according to

ISO 9001:2015 and ISO 29990:2010



IAU UNESCO Listed University



Organización de las Naciones Unidas
para la Educación, la Ciencia y la Cultura



AZTECA UNIVERSITY
is a recognized university listed at
the United Nations Educational,
Scientific and Cultural Organization,
UNESCO

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Messenger: <https://m.me/uni.azteca.internacional>

